



Smt. Devkiba Mohansinhji Chauhan College of Commerce & Science

Silvassa

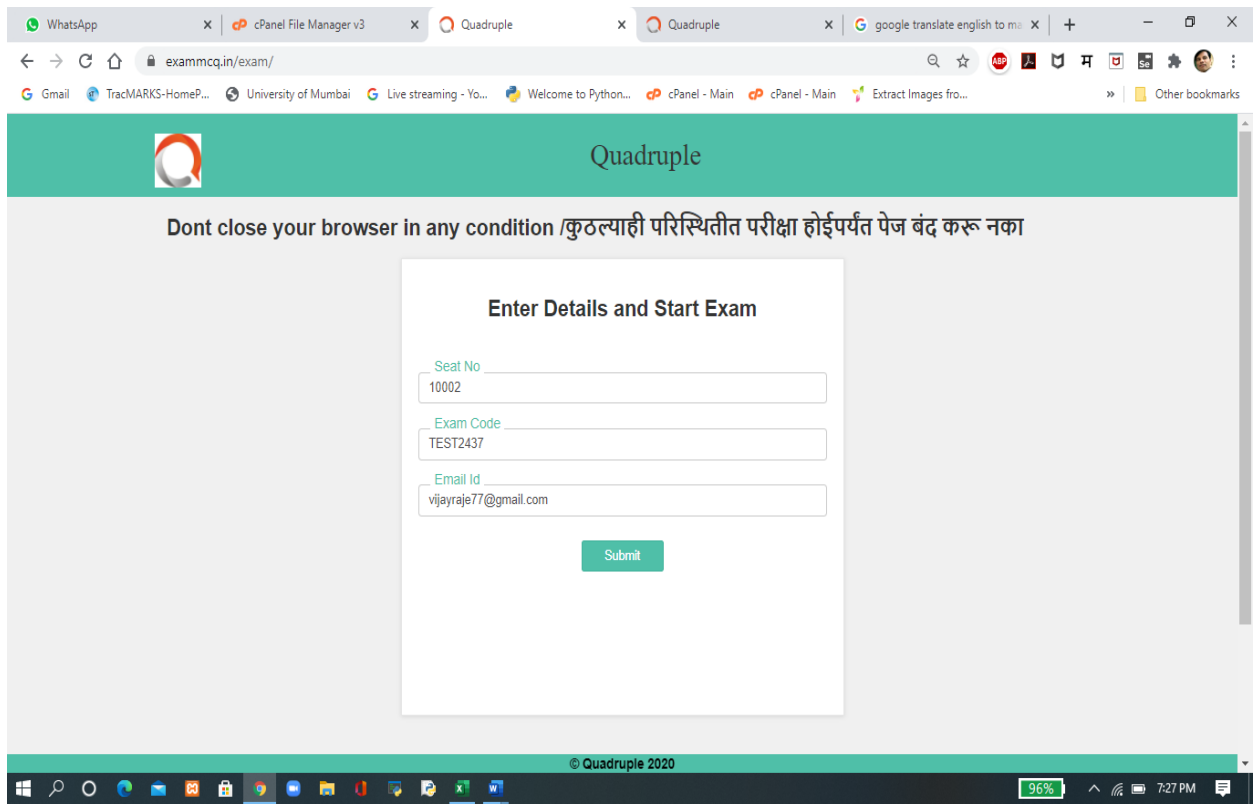
Online Exam System

Guidelines for Students

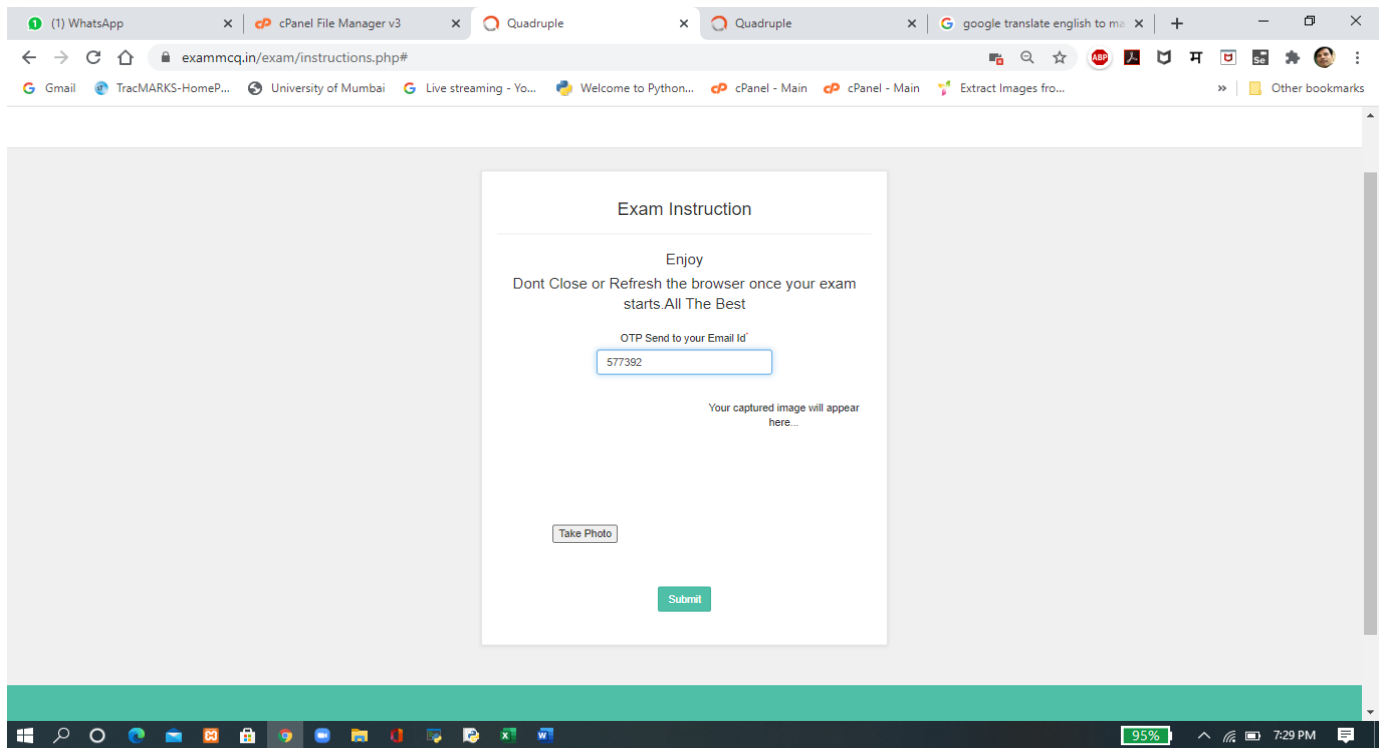
- **Do not close web browser / web page once exam started.**
- **Do not click on Back in web browser in any case.**
- If in any emergency contact your Helpline numbers (given at the end of guidelines) immediately.
- Keep email ID logged in which given by you. (If not having please inform in college / Institute before exam.) If you don't receive email in your primary inbox/mailbox then please check Spam/Bin mail as it might go into Spam/Bin.

Steps to be followed:

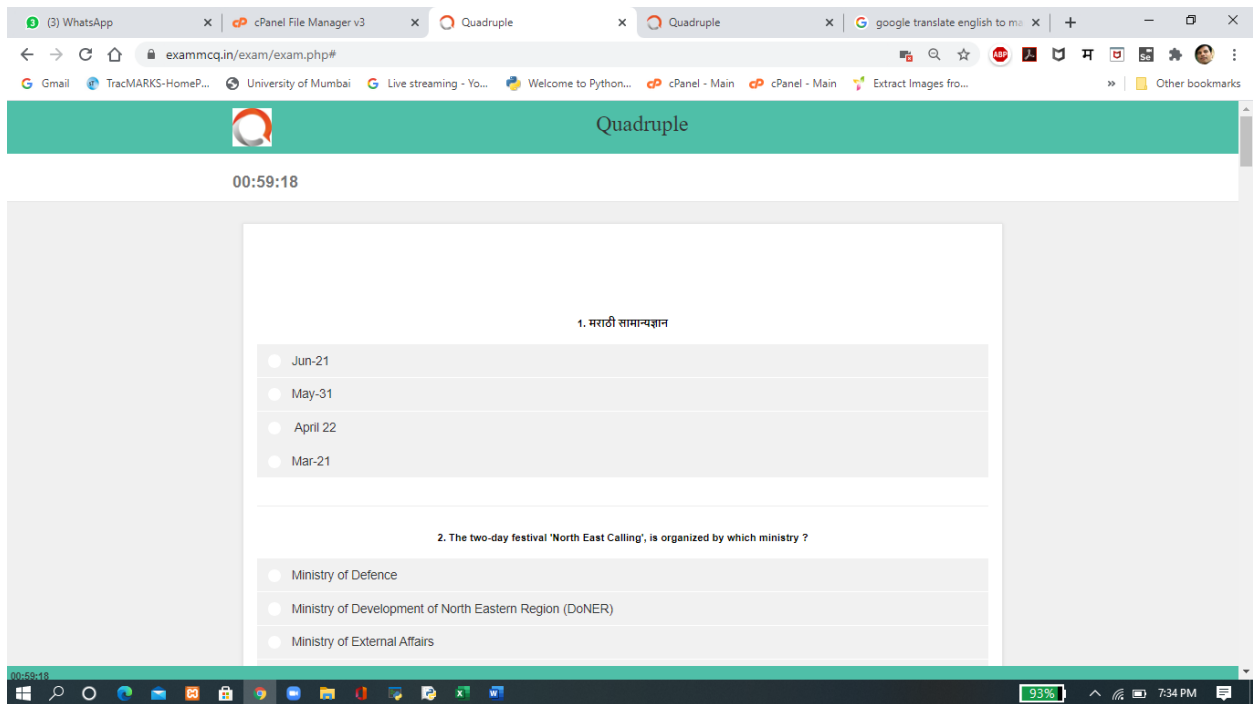
- **Open Chrome web browser (updated) in Computer / Laptop / Tab / Smartphone**
- Open exam website by using link provided by college / Institute
- Login page will be appear like this shown as under:



- **Enter correct Seat No., Exam Code (provided by college / Institute) and email Id.**
- **Click on submit button**
- **After clicking on submit button following page will open**
- **Same time OTP will be delivered on your email ID.**



- **Enter correct OTP, click on Take photo button (if having Camera).**
- **Click on Submit button.**
- **After successfully logged in, exam will be started.**
- **Mark correct options before time expires.**
- **While Marking Answers browser might take some time (like 30 seconds or so) because of network issues, have patience and wait. Do not close the web browser in any case even you loose your internet connection.**
- **During this if your internet goes disconnected don't be panic, don't close web browser or this exam website tab.**



➤ After having attempted all questions click on Submit button for submitting Answer paper online.

➤ **While submitting paper ensure you have internet connection.**

➤ If student doesn't submit the exam within time then exam will be submitted automatically when the timer goes off with the selected answers.

For any information or query kindly contact on below numbers:

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2	Mr. Vijay Rajput	Head of Department – B.M.S.	9879468321
3	Dr. Seema Pillai	Head of Department – M.Com.	7567313448
4	Dr. Janhavi Arekar	Head of Department – Botany	7874182182
5	Dr. Ameer Oza	Head of Department – Chemistry	
6	Ms. Snehal Bhadgaonkar	Head of Department – Mathematics	9824792340
7	Mr. Anirvan Gupta	Head of Department – Physics	8390144066
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